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## Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Chief of Logistics  
FROM : Chief, Real Estate & Construction Division  
SUBJECT: Weekly Activity Report  
1 May to date

DATE: 7 May 1953

1. General:

25X1A6a a. Space for I&S Office in [REDACTED] Further efforts have been made to clarify the matter on a working level basis with a letter to the Leasing Section, [REDACTED] Washington. [REDACTED] has in turn referred the matter to the field with recommendations to retain present space under a negotiated lease.

25X1A6a b. Quarters for Commo Personnel on [REDACTED] (Continued item - 23 April 1953) No change. Further action on this matter requires top level clarification of policy between this Agency and [REDACTED]

25X1C4a c. Preparation of Agency Regulations:- Continued progress.

2. Projects and Studies in Process:a. Construction & Utilities:

25X1A2g (1) Project [REDACTED] (Commo):- Progress of construction continuing. Estimate for underground power line at [REDACTED] pending receipt. Survey of sewage disposal system at [REDACTED] being conducted. Both of the above items will require amendments to the contract price (change orders).

25X1A2g (2) Project [REDACTED] :- (Continued item - 23 April 1953) No change.

FOIAb3b1 (3) [REDACTED] :- (Items)  
(a) and (b) continued - 30 April 1953  
(c) Project approval signed by DCI.

25X1A2g (4) Project [REDACTED] (Training):-

(a) Cancellation of lease - action completed.  
(b) Pending decision as to location.

25X1A2g (5) Project [REDACTED] :- (Continued item - 23 April 1953) No change.

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(6) Project [REDACTED] (Training):-

25X1A2g

✓(a) and (b) - Continued items - 30 April 1953✓

(c) Estimate of \$70,000. covering total cost of construction, including connection with existing utilities, roads, etc., for proposed female BOQ was given to Mr. [REDACTED] in response to his request. This estimate is tentative, pending approval by Training of the proposed manner of solving this problem.

25X1A9a

25X1A2g (6) Project [REDACTED] (Commo):- Contract negotiations pending.

25X1A6a (5) [REDACTED] Commo:-

25X1A6a

(a) Survey of Water Supply System, [REDACTED] Survey completed. Report including recommendations and cost estimate being prepared. Work to be accomplished within Fiscal Year 1953 funds.

25X1A6a

(b) Survey of electrical systems, [REDACTED] Representative visiting sites with a view to accomplishing desired work during Fiscal Year 1953.

25X1A6a (9) [REDACTED] - (Continued item - 30 April)  
No change.

b. Real Estate:-

25X1A6a (1) Use of [REDACTED] (Commo):-  
(Continued item - 23 April 1953) No change.

FOIAb3b1 (2) [REDACTED] - (Continued item - 23 April 1953) No change.

25X1A7b (3) Eight additional dependent houses for [REDACTED] Contractor has received estimate and other cost information from the field which he is presently reviewing for preparation of proposal for fixed price contract. Meeting with contractor is tentatively scheduled for Friday or Monday.

25X1A6a (4) Extension of [REDACTED] for use as office space by NEA/DD/P:-Project pending signature of the DD/A.

25X1A6a (5) Installation of vault in I&S, [REDACTED] Division representative scheduled to visit [REDACTED] next week and will take appropriate action at that time.

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(6) Metropolitan Area Warehouse:-

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25X1A6a

(a) [REDACTED] Warehouse:- Improvements to the premises by the Government were discussed with the Lessor with the result that the Lessor desires to consider the matter prior to commencing formal termination negotiations.

25X1A6a

(b) [REDACTED] Warehouse:- Negotiations for extension of lease as indicated in previous report pending meeting with Owner. Memorandum to Chief, General Services indicating that funds yet to be determined should be included as a revision to their Budget for Fiscal Year 1954.

25X1A6a

(c) [REDACTED] Warehouse:- Estimates for auxiliary building and outside storage area requirements expected by 11 May.

25X1A6a

(7) Office space for [REDACTED] - Follow-up letter was written re location of new space. GSA will advise disposition of our request.

25X1A6a

(8) Acquisition of additional space in [REDACTED] for DD/P:- Final arrangements made and action concluded.

25X1A6a

(9) Furnishing of leased house at [REDACTED] for NEA:- (Continued item - 30 April 1953) No change.

(10) SR requirement for 10,000 acres of land for a training area:- Follow-up has been made on reviewing the written requirements. Arrangements have been made for representatives from this Division and SR to inspect Camp [REDACTED] on Friday.

25X1A6a

(11) Purchase of house at [REDACTED] at cost of approximately \$40,000:- (Continued item - 23 April 1953) No change.

(12)

25X1A7b

(13)

25X1A12a

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(14)

25X1A12a

(15) Inquiry from Senate on [REDACTED] space:- Pursuant to request from Senate, a report was prepared on the space occupied by this Agency in [REDACTED] 25X1A6a  
25X1A6a

(16) Increase of vault area in [REDACTED] Representatives from RE&C and I&S will visit office on Tuesday. 25X1A6a 25X1A6a

(17) Utilization of space in [REDACTED] RE&C representative to visit office next week to make inspection. 25X1A6a

(18)

25X1A12a

(19) Alterations in [REDACTED] Request received and being reviewed for feasibility of proposed changes and method of implementation. 25X1A6a

3. Other Items of Interest: None.

4. Special Problems:

a. Approval of Projects by PRC:- (Continued item - 23 April) The recently submitted Regulations AR-1060 should solve this problem.

5. Major Objectives:

	<u>Starting Date</u>	<u>Target Date</u>
a. Establish accountability System for Agency Real Property:-	Current-Draft completed, coordinated, and submitted.	Depends upon release of regulations by Regulation Staff.
b. Prepare RE&C portion of CIA Regulation, Part 45.	Current - 35% complete.	15 June 1953
c. Supervise Planning and Con-		

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25X1A2g	(1) [REDACTED]	Current - 30% complete	1 Aug. 1953
FOIAb3b1	(2) [REDACTED]	Current - 10% complete	1 Dec. 1953
25X1A2g	(3) [REDACTED]	Current- Preliminary Planning	Not established
	(4) [REDACTED]	Current - Preliminary Planning	Not established
25X1A6a	d. Establish Field Inspection Program for Agency Real Property [REDACTED]	Current - 5% complete	1 Dec. 1953

Insert:

2. a. (8) (c) Commo Laboratory:- Requirements in memorandum and sketch form received 1 May, to serve as basis for construction estimate which is to be furnished Office of Communications by 8 May. Recommendations and schedule to prepare minimum drawings and specifications and receive competitive bids permitting award of contract prior to end of Fiscal Year 1953 will accompany the construction estimate. Commo will include the construction estimate in their PRC presentation.

25X1A9a

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